

STALMINE-WITH-STAYNALL PARISH COUNCIL

4 January 2022

Dear Councillor,

You are hereby summoned to attend the January meeting of Stalmine-with-Staynall Parish Council on Tuesday 11 January at **7.00pm** at the Village Hall, Stalmine.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meetings held on the 9 November; 10 November and 29 November 2021 (**emailed**).

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Woodland signage

Cllr Wilson will provide councillors with an update regarding progress with the development of the signage. The illustrator will attend the meeting. Councillors are asked to determine how they wish to proceed.

6 Planning

To note the decisions made in December under clerk's delegations in conjunction with the planning ambassador:

Application Number: 21/01159/FUL

Proposal: Change of use of land from agricultural to form additional domestic curtilage in association with Moor End Manor and erection of detached garage and annex.

Location: Moor End Manor Back Lane Stalmine Poulton-Le-Fylde Lancashire.

Objected as of the opinion that the proposal to extend the curtilage is in contravention of CDMD4 and HP5.

Application Number: 21/01378/FUL

Proposal: Erection of stable block for private use.

Location: Land West of New Road Stalmine-With-Staynall FY6 9DT

No objections. Expressed concern at the lack of detail in the preliminary ecology report. It makes no reference to the presence of pink footed geese or the possible impact on other priority species and the need for important habitats to be preserved

Town and Country Planning (Appeals) (Written Representations) (England) Regulations 2000

Location: Stables at The Bays Field New Road Stalmine-with-Staynall Lancashire

Proposal: Change of use of land to allow the siting of 2 holiday chalets (resubmission of 20/00843/FUL)

Application Number: 20/01241/FUL

Appeal Reference: APP/U2370/W/21/3277792

Appeal Start Date: 15.11.2021

Appellant's Name: Ms Katie Nuttall.

Re-stated the council's previous objections with reference to planning policy and similar refusals locally.

Councillors are asked **to consider** the following applications and confirm whether they wish to make any comments.

Application Number: 21/01388/FUL

Proposal: Partial conversion of existing detached garage to ancillary accommodation for use as a hair dressing work area and addition of sliding door/window on north elevation

Location: 31 Whitebeam Road Stalmine-with-Staynall Poulton-Le-Fylde Lancashire FY6 0FQ

Application Number: 21/01355/FUL

Proposal: Single storey side extension, ground floor and first floor rear extensions and balcony to rear

Location: Bank House Staynall Lane Hambleton Poulton-Le-Fylde Lancashire

Application Number: 21/01367/FUL

Proposal: Change of use of land for domestic use and erection of wooden shed to hold chicken feed/bedding etc and general tools

Location: Land West of Highgate Lane Stalmine

7 Finance

Payments made outside of the meeting in December

Councillors are asked:

a) To note the following receipts:

Nil

b) To note the following payments

	Chqs	
November Payroll	00167,00168,00170	£1135.07
Clerk's November expenses (on behalf of council)	00169	£58.80
Lengthsman's November expenses (SLN on behalf of council)	00171	£25.21
Plantsman (MS) November contract	00172	£249.00
FH and M Davies & Son (inv. SI 540)	00173	£210.00
Stalmine Village Hall (inv.15 November)	00174	£100.00
Royal British Legion donation	00175	£20.00
C&C Supplies Ltd (IN653567 £7.61)	00176	£7.61
Towers and Gornall (Inv.9992)	00177	£172.80
Wyre Council	00178	£15.00

c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee) December	£42.00
ID Mobile (inv.73685406)	£6.00

d) To note the statement of accounts for month ending 31 November 2021 £51,771.89

Payments at the January meeting

Councillors are asked:

a) To note the following receipts:

PROW money	£500
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b) To note the following payments

	Chqs	
December Payroll	00186,00179,00181	£1067.17
Clerk's December expenses (on behalf of council)	00180	£27.30
Lengthsman's December expenses (SLN on behalf of council)	00182	£16.20
C&C Supplies Ltd (IN655484)	00183	£58.50
Armstrongs Ltd (Inv.152652) equipment service	00184	£143.00
Wyre Building Supplies (Inv.127572 £4.50; Inv. 0127340 £12; Inv. 0127086 £38.25)	00185	£54.14

c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee) January	£42.00
ID Mobile (inv. 74912286)	£6.00

d) To note the statement of accounts for month ending 31 December 2022 will be provided at the meeting.

8 Wyre rivers trust rep

At the November meeting councillors agreed that a representative from Wyre Rivers Trust attend the December meeting to provide a presentation to inform the council's response to

the Environment Agency's draft river basin and draft risk management plans. After having received the presentation councillors are asked **to determine** how they wish to proceed.

9 Projects for 2022/23

The revised budget and a paper explaining the changes made and the effect on the precept are **enclosed**. If councillors have any amendments they wish to propose at the meeting, it would be helpful if they were passed to the clerk as soon as possible so that they can be worked up prior to the meeting. Councillors will be asked to set the precept for 2022/23 at the meeting.

10 Policies and procedures

i) Review of Community Engagement Strategy

The community engagement strategy should be reviewed annually and it is proposed that the **emailed** document be approved without change.

ii) Revised disciplinary and grievance policies

In 2020 the council adopted NALC's model disciplinary and grievance policies, which contain the procedures that councils should follow. This is now due its annual review. It is proposed that the **emailed** documents be approved without change.

11 Request to place signage adjacent to the waterwheel

Councillors are asked to consider a request from Stalmine School regarding the possible placement of a VMU matrix sign which could be deployed for a few weeks at intermittent intervals on the land containing the waterwheel. The school is seeking the parish council's permission for the matrix to go near the water wheel as there is insufficient land at the correct location to place the VMU. Councillors are asked **to agree** to the matrix being sited adjacent to the waterwheel, subject to any constraints from Lancashire County Council.

12 Publication Draft Wyre Local Plan Partial Review (2011-2031)

The following has been received from Wyre Council:

'The council is in the process of undertaking a partial review of the adopted Wyre Local Plan 2011-2031. The review has entered a key stage of the plan preparation process whereby the council is [inviting representations on the Publication Draft Wyre Local Plan Partial Review \(2011-2031\) - Schedule of Revisions to the Wyre Local Plan \(2011 – 2031\) \(the Schedule of Revisions\) and the accompanying Sustainability Appraisal](#).

Representations are invited over a seven-week period from **30 November 2021 to 5.00pm 18 January 2022**. In accordance with the National Planning Policy Framework, the consultation seeks the views of the local community and stakeholders on:

- **Legal compliance** – has the council complied with all the relevant legislation and regulations, including the Duty to Cooperate, in preparing the reviewed plan?
- **Whether the reviewed plan is "sound"** – is it positively prepared, justified, effective and consistent with national planning policy?

The [Statement of Representations Procedure](#) available via the link provides more details about the consultation. Once the council has received and considered the responses we will submit the Wyre Local Plan Partial Review (2011-2031) Schedule of Revisions and accompanying Sustainability Appraisal for public examination. Copies of the responses will

be sent to the examining Planning Inspector. If you have received this letter but no longer wish to be contacted about the Local Plan please contact the Planning Policy team.'

Councillors are asked **to determine** how they wish to proceed.

13 Confirmation of appointment of new clerk.

Councillors are asked **to confirm** the appointment and start date of the new clerk.

ITEMS FOR INFORMATION ONLY

14 Reports from outside bodies/councils

An opportunity for external group representatives to update the council on recent events. LALC – the Annual Report for 2020-21 is **emailed**.

15 Questions for councillors

An opportunity for councillors to ask another councillor a question.

16 Date and time of next meeting

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 28 January at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council will be on **Tuesday 8 February 2022** at 7.00pm.